



# Request for Qualifying Course Acceptance

Email completed form to [education@talcb.texas.gov](mailto:education@talcb.texas.gov)

App #	File #	Entity #	Course #
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**DO NOT WRITE ABOVE THIS LINE**

**1. Provider Information:**

Qualifying Education (QE) Provider Name	Provider License #
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**2. Primary Contact Information:**

Name of Primary Contact Person
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Email Address	Phone Number
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**3. Course Information:**

Number of Credit Hours
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**Select one course title:**

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|--|--|
| <input type="checkbox"/> Basic Appraisal Principles<br><input type="checkbox"/> Basic Appraisal Procedures<br><input type="checkbox"/> Residential Market Analysis and Highest and Best Use<br><input type="checkbox"/> Residential Appraiser Site Valuation and Cost Approach<br><input type="checkbox"/> Residential Sales Comparison and Income Approaches<br><input type="checkbox"/> Residential Report Writing and Case Studies<br><input type="checkbox"/> Advanced Residential Applications and Case Studies<br><input type="checkbox"/> Appraisal Subject Matter Electives* | <input type="checkbox"/> General Appraiser Market Analysis and Highest and Best Use<br><input type="checkbox"/> General Appraiser Site Valuation and Cost Approach<br><input type="checkbox"/> General Appraiser Sales Comparison Approaches<br><input type="checkbox"/> General Appraiser Sales Income Approaches<br><input type="checkbox"/> General Appraiser Report Writing and Case Studies<br><input type="checkbox"/> Statistics, Modeling and Finance<br><input type="checkbox"/> 15-Hour National USPAP or Equivalent |
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*Appraisal Subject Matter Electives Course Title
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**4. Delivery Method:**

- Classroom                       Distance Education
- Live In Person
- Live Online

**5. Distance Education:**

Distance education courses must be certified by an AQB approved distance education certification organization.

- A copy of the certification is included with this application.

**6. The application must include the following:**

- AQB Course Approval Letter
- AQB Course Matrix
- Sample of Course Completion Certificate
- Timed Course Outline

**15-Hour USPAP Course or Equivalent include the following in addition to above documents:**

- Copy of Instructor USPAP Certification

I certify that the above described course complies with the curriculum content requirements imposed by the Appraiser Qualifications Board. I further understand that any final determination as to the acceptability of this course as meeting a candidate's educational requirements may be made by the staff of the Appraisal Subcommittee at the time it conducts an audit of the TALCB.

\_\_\_\_\_  
Name of Primary Contact Person

\_\_\_\_\_  
Signature of Primary Contact Person

\_\_\_\_\_  
Date