



# ADDITION OF APPRAISER TRAINEE SUPERVISION (For Supervision of 4-5 Appraiser Trainees)

P.O. Box 12188, Austin, Texas 78711-2188

FEES	DATE RECEIVED
NO FEE REQUIRED	

DO NOT WRITE ABOVE THIS LINE

**ALL INFORMATION MUST BE TYPED OR PRINTED IN INK.**

**Submit this form via email to [licensing.talcb@talcb.texas.gov](mailto:licensing.talcb@talcb.texas.gov) for processing.**

Appraiser Trainee's Name: \_\_\_\_\_

Appraiser Trainee's Authorization Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**Note: Both signatures (supervisory appraiser AND appraiser trainee) are required.**

I hereby certify that I am currently a certified general or certified residential real property appraiser under the Texas Appraiser Licensing and Certification Act and am in good standing. I agree to supervise the appraiser trainee named above on this form. I agree to be responsible to the public and to the TALCB for the professional actions of the appraiser trainee. I agree to allow the trainee to perform appraisals only under my active, personal, and diligent supervision and direction, and I shall sign the trainee's reports. I have carefully investigated this person and, in my opinion, the person is honest, trustworthy, and a person of integrity. I will not allow this person to act as an appraiser trainee for me until I have received the TALCB acknowledgment authorizing the person to do so.

I further certify:

- I  HAVE  HAVE NOT been subject to disciplinary action in any jurisdiction that affected my ability to engage in appraisal practice in the last 3 years;
- I  HAVE  HAVE NOT notified my trainee of any disciplinary action that did not affect my ability to engage in appraisal practice in the last 3 years;
- I  HAVE  HAVE NOT been certified for 5 years; and
- I  HAVE  HAVE NOT completed the Appraiser Trainee/Supervisory Appraiser Course as required by the AQB.

**List ALL appraiser trainees currently under your supervision. Do not use this form if you supervise less than 4 appraiser trainees. You must instead submit the Addition of Appraiser Trainee Supervision (For Supervision of 1-3 Appraiser Trainees) form.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand that ALL of the appraiser trainees I supervise (as listed above) are required to participate in progress monitoring. I understand that I am required to submit a Trainee Supervision Plan for Active, Personal, and Diligent Supervision for Trainees for each trainee.

Supervisory Appraiser's Name: \_\_\_\_\_

Certification Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Supervisory Appraiser's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I acknowledge the above statements by the supervisory appraiser. I understand that I am required to participate in progress monitoring and a Supervision Plan for Active, Personal, and Diligent Supervision for Trainees must be submitted with my Addition of Appraiser Trainee Supervision application. I understand that I may not perform appraisals under this supervisory appraiser until the TALCB has authorized me to do so.

Appraiser Trainee's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### **PRIVACY NOTICE**

**In accordance with Chapter 559, Government Code, the following notice about certain information laws and practices is given.**

- (1) With few exceptions, an individual is entitled on request to be informed about the information that a state governmental body collects about the individual.**
- (2) Under Sections 552.021 and 552.023 of the Governmental Code, the individual is entitled to receive and review the information.**
- (3) Under Section 559.004 of the Governmental Code, the individual is entitled to have the governmental body correct information about the individual that is incorrect.**